



City of Allentown
Stormwater Educational Outreach Request Form

Your Contact Information:

Name: _____ Phone Number: _____

Email: _____

Organization/School: _____

Mailing Address: _____

Event/Program/Class:

Date(s): _____

Venue Address: _____

General Description of Event:

Service Requested from the City of Allentown:

☐ Guides/ Event Support. If checked, please explain how we can help.

☐ Educational/ Vendor Presentation. If checked, continue to next section)

☐ Both

City Set Up Location (Check all that apply):

☐ Conference Room

☐ Classroom

☐ Field

☐ Both Classroom & Field

☐ Other, explain: _____



Audience:

- ☐ Grade School
- ☐ High School
- ☐ College
- ☐ General Public

Estimated Attendance (#) _____

- ☐ Of small, rotating groups
- ☐ Of one, stationary audience

Exhibit/Presentation Description: *Explain the specific stormwater education you wish to be presented. Please explain the key learning points are you hoping to teach through this activity.*

Topics you wish to have covered during program:

- ☐ Water Regulations/ Clean Water Act
- ☐ City's stormwater, wastewater & drinking water systems
- ☐ City's stormwater program & requirements
- ☐ GIS technology as a tool
- ☐ Local waterways & impairments
- ☐ Stream life & effects of pollution
- ☐ Green Infrastructure/ water treatment (i.e., rain gardens)
- ☐ Sampling of pollutants in storm pipes and streams
- ☐ Include all the above as they interrelate



Type of presentation (Check all that apply):

- ☐ PowerPoint/Other Visual Material
- ☐ Demonstration
- ☐ Watershed Model (interactive)
- ☐ GIS
- ☐ Laboratory/Sampling Equipment
- ☐ In field*
- ☐ Outfall/Stream*
- ☐ Green Infrastructure*

**Activities taking place outside of an indoor venue may require participants to sign a City of Allentown Volunteer Release and Waiver Form.*

What technology & equipment are available for City of Allentown personnel to use at your facility? *i.e., projector screen, extension cords, electricity, and other equipment.*

Please list any facility health and/or security protocols: *City of Allentown personnel will present identification upon arrival at your facility.*

Will you take a brief survey following the event to let us know how we can improve our program?

- ☐ Yes
- ☐ No



Please return to:

Gabriel Caprio
Stormwater Education Manager
Public Works | City of Allentown
641 South 10th Street, Third Floor
Allentown, PA, 18103
(610) 437-7587 x 2287
Gabriel.Caprio@allentownpa.gov

Please email or call Gabe at (610-427-7587) x 2287 to discuss the details of your event.

We are looking forward to help make your event a huge success!

For Internal Use Only

Approximate # of participants: _____

Type of materials distributed: _____

Approximate # of materials distributed: _____

Feedback:

Follow Up:

